



Board Meeting MINUTES

September 12, 2024 - 9:00 a.m. - 10:30 a.m. Central

Mission Statement:

The International Association of Canine Professionals shapes global standards through diverse **education, development and support** of industry professionals.

Agenda Item	Lead	Time	Status
Roll call: Chair <ul style="list-style-type: none"> Jason Purgason, President Officers <ul style="list-style-type: none"> Fabian Romo, Vice President/Interim Treasurer Rachelle Yates, Secretary Board Members <ul style="list-style-type: none"> Marlene Ruiz Dominic Goetz Coreena Breazeale Sarina Samson 	Chair	2 Min	QUORUM – Y All members present Procedural Guidance: <ul style="list-style-type: none"> Robert's Rules - Contemporary Professionalism Consideration of Others Time on Task Relevant input
Agenda			
Presentation of Agenda	Chair	1 min	1. Motion to approve agenda and agenda items Jason makes a motion "I would move to approve the agenda and agenda items as presented." Coreena seconds MOTION PASSES
Meeting Minutes			
<u>Presentation of Minutes</u> Minutes September 8, 2024 Meeting Minutes July 12, 2024 Executive Session Minutes	Chair	5 min	1. Motion to approve minutes as submitted Jason makes a motion "I would move to approve the minutes from September 8, 2024 face to face meeting and the 2024 July 12th Executive Session minutes as submitted." Fabian seconds MOTION PASSES
Treasurer			
Treasurer Report	Fabian	5 min	New Business - 1. Conference payables update: No financial loss
Discussion			

President Report	Jason	20 min	Old Business <ol style="list-style-type: none"> 1. COTTAGE OPEN HOUSE: Removed RSVP to give more people opportunities to join open houses/meetings September 19, 2024 @ 9:00 AM EDT October 21, 2024 @ 7:00 PM EDT November 18, 2024 @ 11:00 AM EST January 27, 2025 EST @ 7:00 PM EST 2. Volunteer Meetings September 13, 2024 @ 6 PM EST February 23, 2025 @ 11:00 AM EST New Business <ol style="list-style-type: none"> 1. Board Retreat Scheduled February 28-March 2, 2025 – Hyatt Regency Savannah, GA: Itinerary on master calendar, walk through venue, board education and meeting, potential regional gathering and/or live Q&A for members to attend Dom left meeting 9:18 am CST 2. New Site -Need content from committees: Specific committees to develop content for website pages Dom rejoined meeting 9:21 am CST 3. Member Support Committee Members & Charter: Needs members and charter, recruit volunteers, meeting with minutes to be scheduled, discuss charter and board must approve charter Dom left 9:28am CST 4. By-laws update: Jason resent bylaws to attorneys for review/edits Dom rejoined meeting 9:29am CST 5. Board Member Roles: Clarity of board roles vs. office staff roles, solidify positive culture within the organization, objective to aid current goals to build momentum 6. Sponsor surveys: Positive response and suggestions
Conference Follow-up	All	25 min	<ol style="list-style-type: none"> 1. Conference recordings on Teachable: Solid platform for all conference videos to be viewed, discussing content to be uploaded along with previous conferences 2. Conference Volunteer membership: Discussion regarding discount or membership coverage to show gratitude and value to the IACP team 3. Volunteer Sign-ups follow-up: Imperative to have follow up to volunteers 4. Conference Reimbursement: Out of pocket expenses to be reimbursed 5. Conference Recap / Survey Updates: Helpful information/ feedback given to use for next year's conference, planning to set up conference debrief to discuss more details
Executive Session	Jason	10 min	Stop recording at 10:39am CST

ADJOURN			Jason makes a motion "I make a motion to adjourn the meeting at 11:09am CST." Marlene seconds No discussion or objection MOTION PASSES
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Respectfully Submitted by Rachelle Yates October 9, 2024

Approved by the Board of Directors October 10, 2024

