



**INTERNATIONAL  
— ASSOCIATION —  
OF CANINE PROFESSIONALS**

**Board Meeting MINUTES  
March 12, 2026 - 10:00 a.m. - 12:00 a.m. Eastern**

**Mission Statement:**

The International Association of Canine Professionals shapes global standards through diverse **education, development and support** of industry professionals.

<b>Agenda Item</b>	<b>Lead</b>	<b>Time</b>	<b>Status</b>
<b>Roll call:</b> <b>Chair</b> <ul style="list-style-type: none"> <li>• Jason Purgason, President</li> </ul> <b>Officers</b> <ul style="list-style-type: none"> <li>• Fabian Romo, Vice President</li> <li>• Rachelle Yates, Secretary</li> <li>• Laurie McIntosh, Treasurer</li> </ul> <b>Board Members</b> <ul style="list-style-type: none"> <li>• Marlene Ruiz</li> <li>• Lora Bacharach</li> <li>• Antonio Diaz</li> <li>• Matt Covey</li> <li>• Magdalena Szymanska</li> </ul>	Chair	2 Min	QUORUM – Y Fabian absent  <b>Procedural Guidance:</b> <ul style="list-style-type: none"> <li>• Robert's Rules - Contemporary</li> <li>• Professionalism</li> <li>• Consideration of Others</li> <li>• Time on Task</li> <li>• Relevant input</li> </ul>
<b>Agenda</b>			
Presentation of Agenda	Chair	1 min	1. Motion to approve the agenda and agenda items  Jason makes a motion “I move to approve the agenda and agenda items as presented.” Antonio seconds No discussion or opposition MOTION PASSES
<b>Meeting Minutes</b>			
Presentation of Minutes March 1, 2026 Meeting	Chair	5 min	1. Motion to approve minutes as submitted  Jason makes a motion “I move to approve the minutes of the March 1, 2026 meeting as presented by the secretary.” Antonio seconds No discussion or opposition MOTION PASSES
<b>Treasurers Report</b>			

Treasurers Report	Laurie		<ol style="list-style-type: none"> <li>1. Treasurer's Report: Update on current financials which are in line with February 2025 and expected to improve with upcoming membership renewals in March and April. A system integration issue delayed renewal outreach but has since been corrected and renewals continue to increase.</li> </ol>
<b>Discussion</b>			
President Report	Jason  Jason	10 min	<p><b>Old Business</b></p> <ol style="list-style-type: none"> <li>1. Business Best Practices:  Marlene makes a motion "I make a motion to approve the Best Business Practices as presented and as reviewed by the board." Jason seconds No discussion or opposition MOTION CARRIES</li> <li>2. Executive Director Search Update: Received a huge amount of applications within a couple weeks, will schedule interviews over the next week to narrow down and select</li> <li>3. By Laws Discussion: 3 main subjects on By Laws reviewed in more detail and clarify: Adding memberships with majority vote of board, termination and renewal of membership with majority vote of board, vacancies: board to elect and fill balance of vacant position, will make edits, review again, and give members a chance to vote on new By Laws</li> </ol> <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. E collar Assessment B-roll update: Getting list of footage needed</li> </ol>
<b>European Committee</b>	Mag	5 min	<ol style="list-style-type: none"> <li>1. Euro Conference Update: Ticket sales are open, Emily scheduled to announce sponsors, send contacts/vendors to Mag, posting presenter videos to promote conference</li> </ol>
<b>Therapy Dog Committee</b>	Lora	5 min	<ol style="list-style-type: none"> <li>1. Therapy Dog Evaluator Cert: Launching to members in March, then will open up to public by mid summer/fall, full informational packet of insurance for board to review (for teams/handlers) soon</li> </ol>
<b>Service Dog Committee</b>	Jason	5 min	<ol style="list-style-type: none"> <li>1. Committee Update: Changing dynamics of committee</li> </ol>
<b>Member Support</b>	Jason	5 min	<ol style="list-style-type: none"> <li>1. Committee Update: One too many on committee and likely moving to service dog committee, good ideas of activities for conference being planned</li> </ol>
<b>2027 Conference Update</b>	Lora	5 min	<ol style="list-style-type: none"> <li>1. 2027 Conference Update: Planning out speakers and determining schedules, developing a declaration for all speakers to sign affirming they do not advocate the banning of training tools</li> </ol>

<b>2026 Conference</b>	Marlene Lora	10 min	<ol style="list-style-type: none"> <li>1. Conference Update: Discussing working spots</li> <li>2. Ambassador Scholarship: Donate link to put on website, jotform for people to apply for scholarship and criteria for this scholarship (for jotform and website)</li> </ol>
<b>ADJOURN</b>			Jason makes a motion "I move to adjourn at 10:59 am Eastern."

Respectfully Submitted by Rachelle Yates April 6, 2026

Approved by the Board of Directors April 9, 2026

