



**INTERNATIONAL
— ASSOCIATION —
OF CANINE PROFESSIONALS**

**Board Meeting MINUTES
January 8, 2026 - 9:00 a.m. - 11:00 a.m. Central**

Mission Statement:

The International Association of Canine Professionals shapes global standards through diverse **education, development and support** of industry professionals.

Agenda Item	Lead	Time	Status
Roll call: Chair <ul style="list-style-type: none"> • Jason Purgason, President Officers <ul style="list-style-type: none"> • Fabian Romo, Vice President • Rachelle Yates, Secretary • Laurie McIntosh, Treasurer Board Members <ul style="list-style-type: none"> • Marlene Ruiz • Lora Bacharach • Antonio Diaz • Matt Covey • Magdalena Szymanska 	Chair	2 Min	QUORUM – Y Rachelle joining late Lora and Matt absent Lora joined at 9:05am Rachelle joined at 9:10am Matt joined at 9:13am Procedural Guidance: <ul style="list-style-type: none"> • Robert's Rules - Contemporary • Professionalism • Consideration of Others • Time on Task • Relevant input
Agenda			
Presentation of Agenda	Chair	1 min	1. Motion to approve agenda and agenda items Jason makes a motion “I move to approve the January 8, 2026 meeting agenda and agenda items as presented.” Antonio seconds No discussion or opposition MOTION PASSES
Meeting Minutes			
Presentation of Minutes December 11, 2026 Meeting Presentation of ES Minutes from December 11, 2026	Chair	5 min	1. Motion to approve minutes as submitted Jason makes a motion “I move to approve the minutes from the December 11, 2026 regular meeting and the executive session minutes from December 11, 2026.” Antonio seconds No discussion or opposition MOTION PASSES

Treasurers Report			
Treasurers Report	Laurie		<ol style="list-style-type: none"> 1. Treasurer's Report: December will be sent out the following week for review, will submit to accountant once completed
Discussion			
President Report	Jason Marlene	10 min	<p>Old Business</p> <ol style="list-style-type: none"> 1. SMART goals review from Board Retreat: no current updates 2. Canine Welfare Alliance Discussion: Standardize best practices across the industry (not limited to IACP), comparison of documents (CWA vs. BBP) was created to highlight differences, requesting board member feedback to determine if this is worthwhile for Jeff to pursue 3. Peru Proposal Update: Tracy to draft letter in collaboration with certification committee for board review, intend to pursue proposal through regardless of the outcome <p>New Business</p> <ol style="list-style-type: none"> 1. E-Collar Webinar Series: Webinars to be set up and led by a variety of professionals to provide diverse perspectives and education on the proper use of e-collars 2. Plus One Membership Campaign: Increase promotion and increase outreach to boost membership, discussion on targeted advertising campaigns created to support recruitment 3. Board Retreat Goals: Create list of at least 3 goals to discuss for this upcoming year 4. Board Responsibilities and Communication: Regularly review and respond to emails and all communication platforms 5. Support Ticket Update: Onboarding and training new staff to handle support emails to ensure quick communication to members and sponsors
European Members Committee	Mag	10 min	<ol style="list-style-type: none"> 1. EURO Conference Update: Conference scheduled June 5-7, 2026, secured venue space, working on space layout for vendors, 5 speakers confirmed and finalizing contracts
Education Committee	Antonio	5 min	<ol style="list-style-type: none"> 1. Prong Collar Assessment Discussion: Discussion on revising modules from PCKA to improve clarity, consistency, and overall understanding <p>Husbandry handbook complete and reviewed, goal for certification to develop assessment exam from manual, discussion on revision of DTFE, E-collar assessment to be created for education (also for legislative purposes)</p>

Certification Committee	Fabian	5 min	1. CDT Update: Home office roles vs. Certification roles to accelerate process, virtual walk through of organizational layout of application process to better track applicants status, open enrollment starting Jan 9, 2026
2026 Conference Discussion	Marlene	10 min	1. Conference Update: Currently receiving proposals for 2027
Email motion	Marlene		1. Legislative Committee Chair Marlene makes a motion via email on December 17, 2025 "I make a motion to approve Bailey Heater as the new Chair of the Legislative Committee effective immediately." Lora seconds All in favor via email votes MOTION PASSES
ADJOURN			Adjourned at 11:46am CST

Respectfully Submitted by Rachelle Yates February 10, 2026

Approved by the Board of Directors February 12, 2026

