



Board Meeting MINUTES

October 9, 2025 - 9:00 a.m. - 11:00 a.m. Central

Mission Statement:

The International Association of Canine Professionals shapes global standards through diverse **education, development and support** of industry professionals.

Agenda Item	Lead	Time	Status
Roll call: Chair <ul style="list-style-type: none"> Jason Purgason, President Officers <ul style="list-style-type: none"> Fabian Romo, Vice President Rachelle Yates, Secretary Laurie McIntosh, Treasurer Board Members <ul style="list-style-type: none"> Marlene Ruiz Lora Bacharach Antonio Diaz Dominic Goetz Matt Covey 	Chair	2 Min	QUORUM – Y Fabian absent Matt absent Procedural Guidance: <ul style="list-style-type: none"> Robert's Rules - Contemporary Professionalism Consideration of Others Time on Task Relevant input
Agenda			
Presentation of Agenda	Chair	1 min	1. Motion to approve agenda and agenda items Jason makes a motion "I move to approve the agenda item for the October 9th, 2025 meeting and the agenda items as presented." Marlene seconds No discussion or opposition MOTION PASSES
Meeting Minutes			
Presentation of Minutes September 11, 2025 Meeting	Chair	5 min	1. Motion to approve minutes as submitted Jason makes a motion "I move to approve the minutes of the September 11th, 2025 meeting as presented by the Secretary." Antonio seconds No discussion or opposition MOTION PASSES

Discussion			
President Report	Jason	10 min	Old Business <ol style="list-style-type: none"> Upcoming Regional Gatherings: NC Gathering Working on locations in California, Chicago, Texas and possibly Florida New Business <ol style="list-style-type: none"> CEU Discussion (sent via email): Discussion on 4 CEU documents (to provide clarity to members what CEUs are pre-approved and available, clarity on pre-approval/submission process for educators that want to provide educational material for CEUs to put on website), members to contact certification if they have a question regarding eligibility of material that is not listed, consensus to review documents and discuss in more detail next meeting before posting to website Peruvian Proposal: Consideration for IACP to be certifying organization for graduates from established Peruvian organization, level of educational material matches our standards, working on a proposal to send to director to review at next meeting SMART goals review from Board Retreat: Review tasked goals between now and next meeting (link in email from monday.com)
Committee Quarterly Updates			
Legislative Committee	Marlene	5 min	<ol style="list-style-type: none"> Quarterly Update: Mass and NY, activate legislative alerts more via social, potential legislator to be on podcast, legislative alert regarding breeding in Oregon, DC fly in
Education Committee	Antonio	5 min	<ol style="list-style-type: none"> Quarterly Update: 3 current projects <ol style="list-style-type: none"> Husbandry care handbook Dog trainer foundational exam content IACP educational library compiled of trainers from IACP Hall of Fame, members of IACP and past speakers
Certification Committee	Lora	5 min	<ol style="list-style-type: none"> Quarterly Update: Working through final CDT 3.0 exams, CDT Manual 4.2, CDT reopening with refined streamlined process, upcoming webinar, Therapy dog policies/requirements, retained evaluators
Service Dog Committee	Laurie	5 min	<ol style="list-style-type: none"> Quarterly Update: SMART goals from each committee member to help support content for the CSDT, recruited 2 new members, successful webinar
Member Support Committee	Jason	5 min	<ol style="list-style-type: none"> Quarterly Update: Update at a later time
European Members Committee	Dominic	5 min	<ol style="list-style-type: none"> Quarterly Update: 62 active members, new chair, planning first IACP International conference to be held in Poland June 5-7, 2026, new potential candidate for committee

Therapy Dog Committee	Lora	5 min	1. Quarterly Update: Manual projected to be completed by November 2025, on track to launch Therapy dog certification in January, successful run through of Evaluator exam at conference, 2 new committee members
Ethics Committee	Matt	5 min	1. Quarterly Update: Update at a later time
Social Media Procedures	Marlene	5 min	1. Facebook Member Engagement: Giving explanation to turning off comments for redundant posts, include the violation of group rules to individual(s) when removing someone from FB group, create tiers of violations, Lora to organize a FB live to answer questions and provide more clarity regarding CEUs
2026 Conference Discussion	Marlene	10 min	1. Speaker Update: All speakers secured and will be announced via social and website 2. Schedule Update: All events will be listed in program 3. Pre-Conference Update: Discussion of pre-con events and timeline
EXECUTIVE SESSION Ethics complaints discussion via email	Matt		<p>October 14, 2025 2025-010 Matt makes a motion via email on October 14, 2025 Email motion to expel Discussion via email led to reviewing in more detail at next meeting MOTION DID NOT PASS</p> <p>October 14, 2025 2025-011 Matt makes a motion Email motion to expel All in favor MOTION PASSES</p> <p>October 22, 2025 2025-012: Further training education necessary. Discussion regarding the education committee creating an education plan for future use.</p> <p>October 22, 2025 2025-013: Discussion of email to be sent regarding confidentiality of board emails and explanation of FB removal.</p>
ADJOURN			<p>Jason makes a motion "I move to adjourn our meeting at 11am central time." Antonio seconds No discussion or opposition MOTION PASSES</p>

Respectfully Submitted by Rachelle Yates November 12, 2025

Approved by the Board of Directors November 13, 2025

